



## Vitreoretinal Surgery, PLLC

The following information is provided to help you prepare for your upcoming visit to VRS. In this packet, you will find:

1. Map, Address and Phone Numbers to all VitreoRetinal Surgery Locations
2. VRS Medical History Questionnaire
3. VRS Financial Policy
4. **If you have been scheduled for an urgent evaluation that may require surgery, please see the enclosed Patient Instructions for Pre-surgical Evaluation.**

**Some insurance plans require a referral in order to pay for services.**  
**If a referral is required, it is the patient's responsibility to secure the necessary referral prior to the visit.**

### Your Appointment Day:

1. Bring your completed medical history questionnaire & list of medications
2. Bring your Photo ID
3. Bring your current Insurance Card
4. Bring your co-pay, if required by your Insurance Payer
5. Your eyes **will be dilated** so bring a driver. The effects of the dilation can last up to several hours or even into the next day.
6. Your appointment may last **1 1/2 to 2 1/2 hours.**

If you have any questions, please call the Site where your visit will take place. In addition, please feel free to visit our website at [www.VRSsurgery.com](http://www.VRSsurgery.com).

Thank you for choosing VitreoRetinal Surgery, PLLC as your retina care specialist. The physicians and staff of VRS are all committed to providing you with high-quality care in an efficient and compassionate environment.

#### EDINA

Centennial Lakes Office Park  
3601 W 76<sup>th</sup> Street, #300  
Edina, MN 55435  
Phone (952) 929-1131  
Fax (952) 929-8873

#### ST. PAUL

Court International  
2550 University Ave W, #135N  
St. Paul, MN 55114  
Phone (651) 644-8993  
Fax (651) 644-8994

#### PLYMOUTH

WestHealth Office Bldg  
2855 Campus Dr, #510  
Plymouth, MN 55441  
Phone (763) 550-1002  
Fax (763) 550-1003

#### WOODBURY

7115 Tamarack Rd, #100  
Woodbury, MN 55125  
Phone (651) 361-8100  
Fax (651) 361-8101

#### ST. CLOUD

Midsota Center  
3701 - 12<sup>th</sup> St N, #102  
St. Cloud, MN 56303  
Phone (320) 654-8353  
Fax (320) 654-8663

#### BLAINE

11091 Ulysses St NE, #200  
Blaine, MN 55434  
Phone (763) 235-4104  
Fax (763) 755-0277

#### DULUTH

North Shore Bank Place  
4815 W Arrowhead Rd, #210  
Hermantown, MN 55811  
Phone (218) 625-5020 Fax  
(218) 625-8179

Herbert L. Cantrill, MD  
Steven R. Bennett, MD Jill  
B. Johnson, MD  
David F. Williams, MD  
Edwin H. Ryan Jr., MD  
Sundeep Dev, MD  
Robert A. Mitra, MD  
Polly A. Quiram, MD, PhD  
John B. Davies, MD  
D. Wilkin Parke III, MD  
Peter H. Tang, MD, PhD  
Ananth Sastry, MD  
Peter J. Belin, MD  
Sushant Wagley, MD

If calling long distance, please  
dial toll free  
1-800-VRS-2500  
[www.VRSsurgery.com](http://www.VRSsurgery.com)

## Appointment Date

Your appointment is scheduled for:

DATE:

TIME:

LOCATION:

SPECIAL INSTRUCTIONS:

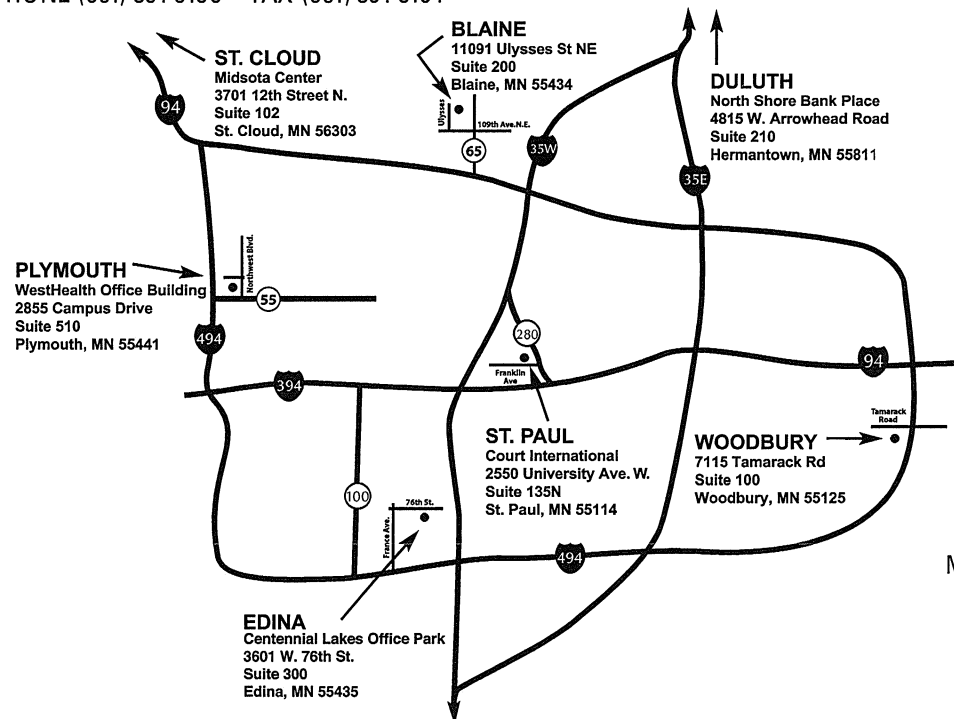
Your appointment is with the following physician:

- Herbert L. Cantrill, MD
- Steven R. Bennett, MD
- Jill B. Johnson, MD
- David F. Williams, MD, MBA
- Edwin H. Ryan Jr., MD
- Sundeep Dev, MD
- Robert A. Mittra, MD
- Polly A. Quiram, MD, PhD
- John B. Davies, MD
- D. Wilkin Parke III, MD
- Peter H. Tang, MD, PhD
- Ananth Sastry, MD
- Peter J. Belin, MD
- Sushant Wagley, MD

OUR PHONES ARE ANSWERED 24 HOURS  
A DAY. IF CALLING LONG DISTANCE  
PLEASE DIAL TOLL FREE 1-800-VRS-2500.  
WWW.VRSSURGERY.COM

## Appointment Location (see Map for clinic directions)

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> EDINA Centennial Lakes Office Park<br/>3601 W. 76th St., Suite 300<br/>Edina, MN 55435<br/>PHONE (952) 929-1131 • FAX (952) 929-8873</li> <li><input type="checkbox"/> ST. PAUL Court International<br/>2550 University Ave. W., Suite 135N<br/>St. Paul, MN 55114<br/>PHONE (651) 644-8993 • FAX (651) 644-8994</li> <li><input type="checkbox"/> PLYMOUTH WestHealth Office Building<br/>2855 Campus Drive, Suite 510<br/>Plymouth, MN 55441<br/>PHONE (763) 550-1002 • FAX (763) 550-1003</li> <li><input type="checkbox"/> ST. CLOUD Midsota Center<br/>3701 12th Street North, Suite 102<br/>St. Cloud, MN 56303<br/>PHONE (320) 654-8353 • FAX (320) 654-8663</li> <li><input type="checkbox"/> DULUTH North Shore Bank Place<br/>4815 West Arrowhead Road, Suite 210<br/>Hermantown, MN 55811<br/>PHONE (218) 625-5020 • FAX (218) 625-8179</li> <li><input type="checkbox"/> BLAINE 11091 Ulysses Street NE., Suite 200<br/>Blaine, MN 55434<br/>PHONE (763) 235-4104 • FAX (763) 755-0277</li> <li><input type="checkbox"/> WOODBURY 7115 Tamarack Rd, Suite 100<br/>Woodbury, MN 55125<br/>PHONE (651) 361-8100 • FAX (651) 361-8101</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> MINNEAPOLIS Park Avenue Medical Building<br/>710 E. 24th Street, Suite 103<br/>Minneapolis, MN 55404<br/>PHONE (612) 746-1515 • FAX (612) 746-5534</li> <li><input type="checkbox"/> EDINA SPECIALTY SURGERY CENTER<br/>4100 Minnesota Dr., Suite 200<br/>Edina, MN 55435<br/>PHONE (952) 996-9600</li> <li><input type="checkbox"/> CENTENNIAL LAKES SURGERY CENTER<br/>7373 France Ave S., Suite 404<br/>Edina, MN 55435<br/>PHONE (952) 832-9360</li> <li><input type="checkbox"/> PHILLIPS EYE INSTITUTE<br/>2215 Park Avenue South<br/>Minneapolis, MN 55404<br/>PHONE (612) 775-8800</li> <li><input type="checkbox"/> MINNETONKA AMBULATORY SURGERY CENTER<br/>15450 Highway 7, Suite 200<br/>Minnetonka, MN 55345<br/>PHONE (763) 581-8950</li> <li><input type="checkbox"/> HIGH POINTE SURGERY CENTER<br/>8650 Hudson Blvd N., Suite 235<br/>Lake Elmo, MN 55042<br/>PHONE (651) 702-7400</li> </ul> |
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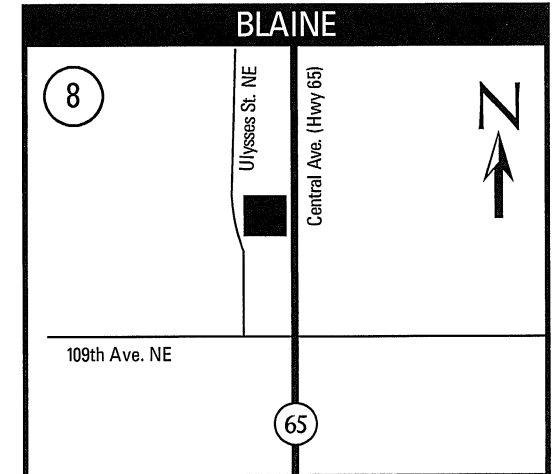
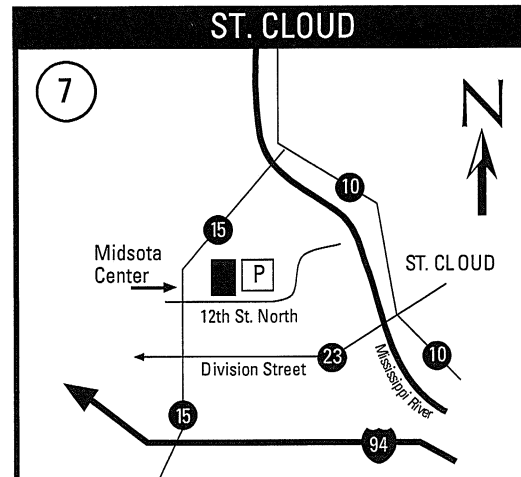
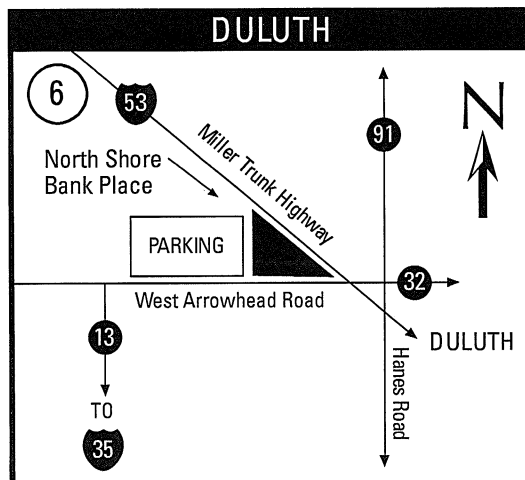
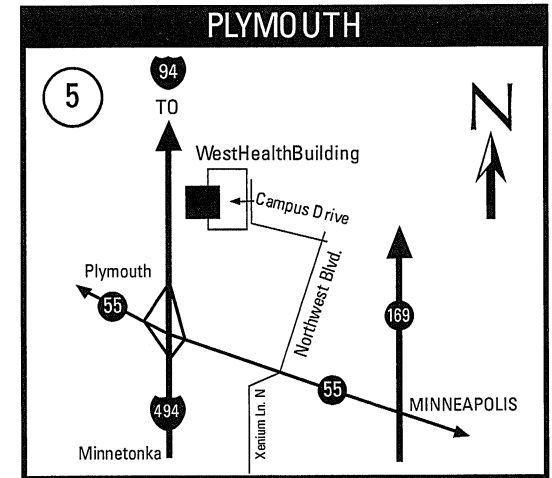
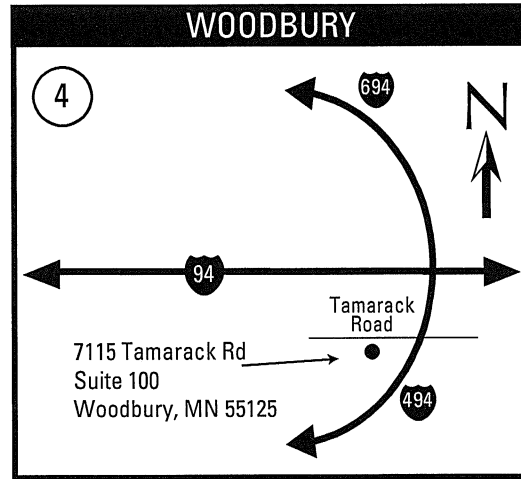
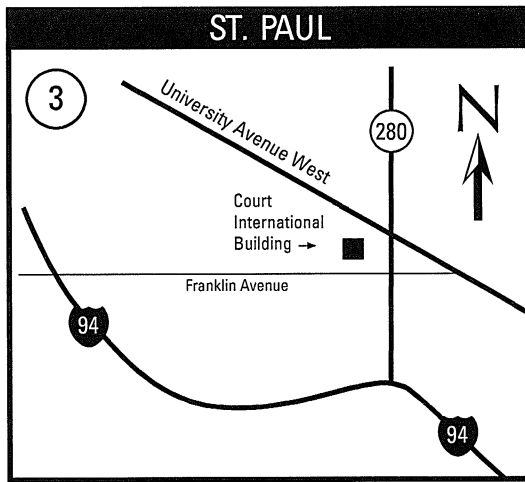
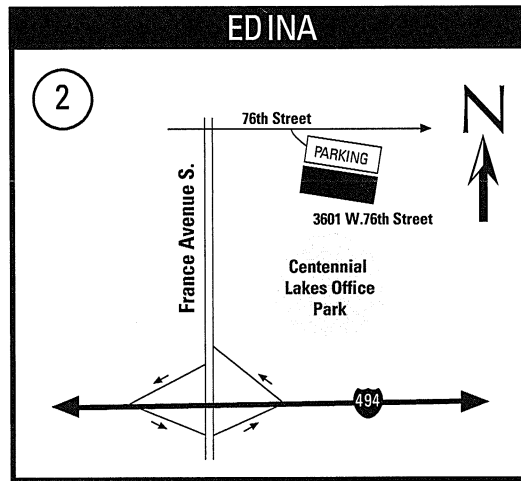
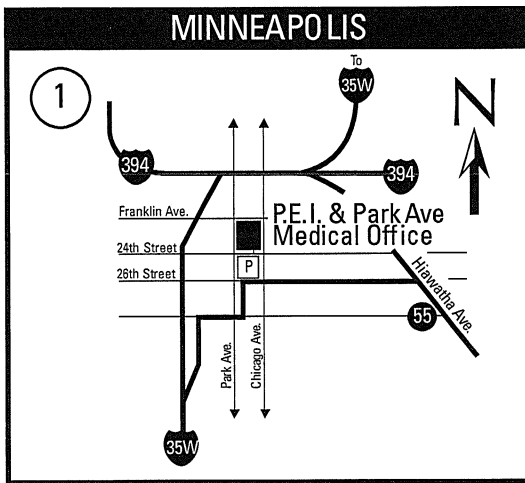
Map not to scale



Vitreoretinal Surgery, PLLC

# Clinic Directions

Revised October 2020





# MEDICAL HISTORY QUESTIONNAIRE

PATIENT NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

MEDICATIONS: \_\_\_\_\_

PAST EYE SURGERIES: \_\_\_\_\_

Do you currently have any problems in the following areas?	Yes	No	DESCRIBE
RECENT ILLNESS			
EAR NOSE THROAT (hearing, sinus)			
HEART (chest pain, heart rhythm)			
RESPIRATORY (asthma, emphysema)			
KIDNEY/URINARY (infections, stones)			
BONES (arthritis, fractures)			
SKIN (rashes, lesions, cancer)			
NEUROLOGICAL (strokes, seizures, dizziness)			
EMOTIONAL (anxiety, depression)			
ENDOCRINE (thyroid, weight changes)			
BLOOD (anemia, bleeding, bruising)			
ALLERGIES (medication, tape, environmental, dye, fluorescein, latex)			

HAVE YOU BEEN IN THE HOSPITAL RECENTLY? IF SO, WHAT FOR? \_\_\_\_\_

ARE YOU DIABETIC? Y N HOW LONG? \_\_\_\_\_ UNDER CONTROL? Y N

DO YOU HAVE HIGH BLOOD PRESSURE? Y N CANCER? Y N TYPE? \_\_\_\_\_

OTHER MEDICAL PROBLEMS: \_\_\_\_\_

HAVE YOU HAD ANY MAJOR SURGERIES IN YOUR LIFE? Y N WHAT TYPE?

FAMILY HISTORY: GLAUCOMA DIABETES RETINAL DETACHMENT MACULAR DEGENERATION

WHO HAS IT: \_\_\_\_\_

WHAT IS YOUR OCCUPATION? \_\_\_\_\_

DO YOU DRIVE? Y N DO YOU SMOKE? Y N DO YOU DRINK ALCOHOL? Y N

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# VitreoRetinal Surgery, PLLC

## Financial Policy

### **Insurance**

You are ultimately responsible for the cost of your care at VRS. Please bring your insurance card(s) with you to every office visit. Accurate, up-to-date, and complete insurance information, and an understanding of your insurance carriers policies regarding co-payments and deductibles will minimize the potential for financial surprises and misunderstandings.

The VRS Business Office phone number is (952) 897-1175. **If you are a new patient to VRS**, please call the VRS business office prior to your first visit to our practice to provide your complete insurance information. **If you are an existing patient whose insurance has changed**, please call the VRS business office promptly to inform us of your new insurance information. If you have questions about our participation in your insurance program or health plan, you may call your insurance plan or our business office. ***We are participating physicians in Medicare.***

***If you do not have insurance we require payment of initial estimated charges (minimum \$350) at the time of service.*** See Self-Pay Policy on back of this page.

### **Picture Identification**

Due to widespread insurance fraud and identity theft, picture identification is required when you register in our office.

### **Insurance Required Co-pays**

Insurance required "Co-pays" are due at the time of service. If you are unable to make this payment, we will reschedule your appointment to a time when you are able to pay your co-pay. You may also contact our Business Office ***prior*** to your appointment at (952) 897-1175 to make financial arrangements.

### **Payment options**

Our office accepts cash, checks and credit card payments.

### **Submission of Claims**

As a courtesy, we will bill your insurance for all services. If there is a remaining balance due after your insurance carrier pays, VRS will send you an invoice. You have 30 days to make payment on the invoice. Any account not paid within 30 days of billing will be considered delinquent. Payment arrangements can be made for special circumstances by contacting the Business Office at (952) 897-1175.

We urge you to keep your account current to avoid any misunderstandings with our office. Account balances past due over 30 days may be sent to an outside agency for collections. If your account is sent to collections, the account is out of our hands. If you need to make special payment arrangements, it is your responsibility to contact our Business Office before your account is turned over to an outside agency.

### **Self-Pay Policy**

All cash patients and patients without valid insurance information are considered Self-Pay Patients and must pay for services at the time the service is provided. All Self-Pay Patients must contact our Business Office at (952) 897-1175 prior to your appointment. ***A minimum deposit of \$350 is required prior to being seen by our technical staff and physicians.*** If you and your physician determine that you need additional appointments, treatment or testing, you should contact the Business Office to make payment arrangements prior to scheduling. If you suffer from financial hardship and desire consideration of alternate payment options you will be asked to complete a Hardship Application

### **Other Charges You May Incur**

If we are asked to complete additional forms or reports for you there may be additional charges. These fees will **not** be billed to your insurance company. VRS may charge fees for the following:

- Disability forms
- FMLA forms
- Copies of medical records
- Returned checks

### **Check Processing**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic funds transfer from your account or to process the payment as a check transaction. For inquiries, please call (952) 897-1175.

**I have read the VitreoRetinal Surgery, PLLC financial policy and have been given an opportunity to ask questions on any points that I did not understand. I agree to abide by the policy.**

Signature of Patient/Guardian

Date

\_\_\_\_\_

\_\_\_\_\_

Patient Name

\_\_\_\_\_



# VitreoRetinal Surgery, PLLC

## *Patient Instructions for Pre-Surgical Evaluation*

***You have been scheduled for an Urgent Evaluation with  
VitreoRetinal Surgery, PLLC***

### Important Information About Your Evaluation

1. Based on your scheduled evaluation, your VRS retina physician will determine if/when surgery is recommended. Forms of surgical care vary significantly so if surgery is recommended, your VRS physician will review your specific surgical plan with you.
2. If surgery is recommended, the day and time will be communicated to you following your evaluation. Next, you will meet with a surgical coordinator who will review additional details including your insurance coverage, the location of your surgery, the recovery process, etc. Both the surgical facility and surgeon will be determined based on urgency.
3. Retinal surgeries require very specialized equipment in a sterile operating room and cannot be performed in the clinic where you will be evaluated.
4. All VRS surgical facilities are located in the Minneapolis / St. Paul area. If you are traveling from outside the metro, you will need to make arrangements for overnight accommodations.
5. You will need a driver to and from your evaluation. You will also need to make plans to have someone stay with you overnight if surgery is performed.
6. It is important that you do not eat or drink anything 8 hours prior to surgery and surgery could possibly be scheduled within 1-2 hours following your evaluation. Failure to accommodate this requirement may result in the delay or postponement of surgery.
7. On the day following surgery, plan on being seen again for a post-op evaluation. Again, you will need a driver. This evaluation allows our doctors to check your eye pressure and rule out any evidence of infection. After this evaluation, you can schedule future appointments at the clinic most convenient for you.

### Clinic Locations

- **Blaine:** 11091 Ulysses Street NE, Ste 200 Blaine 763-235-4104
- **Duluth:** North Shore Bank Place, 4815 W Arrowhead Road, Ste 210 Hermantown 218-625-5020
- **Edina:** Centennial Lakes Office Park, 3601 W 76th Street, Ste 300 Edina 952-929-1131
- **Minneapolis:** Park Avenue Medical Bldg, 710 E 24th Street, Ste 103 Minneapolis 612-746-1515
- **Plymouth:** WestHealth Office Bldg, 2855 Campus Drive, Ste 510 Plymouth 763-550-1002
- **St. Cloud:** Midsota Center, 3701 - 12th Street N, Ste 102 St. Cloud 320-654-8353
- **St. Paul:** Court International, 2550 University Avenue W, Ste 135N St. Paul 651-644-8993
- **Woodbury:** 7115 Tamarack Road, Ste 100 Woodbury 651-361-8100

**Call Toll-free: 800-877-2500 or Visit: [www.VRSsurgery.com](http://www.VRSsurgery.com)**